



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

9 April 2025

Dear Councillor

I write to summon you to the **Meeting of the Planning and Licensing Committee** to be held at the Guildhall on **Tuesday 15th April 2025 at 6.30 pm.**

The meeting is open to members of the public and press. Members of the public wishing to speak about a planning application should register either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX, **no later than 12 noon the day before the meeting** where the application will be considered.

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website www.cornwall.gov.uk. Members of the public may view planning applications online during normal working hours of 9:30 a.m. to 4:30p.m. at the Saltash Library Hub.

Yours sincerely,

pp S Burrows
Town Clerk

To:

Essa	Tamar	Trematon
R Bickford J Brady (Vice-Chairman) R Bullock J Foster M Griffiths S Lennox-Boyd	J Dent S Gillies S Martin L Mortimore J Peggs P Samuels	S Miller B Samuels (Chairman) B Stoyel D Yates

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may speak about a planning application.

Please note: Any member of the public requiring to speak about a planning application should register by email **no later than 12 noon the day before the meeting** where the application will be considered.

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and approve the minutes from the Planning and Licensing Committee held on 18 March 2025 as a true and correct record. (Pages 5 - 8)
6. To consider Risk Management reports as may be received.
7. To receive and review the Planning and Licensing Committee's Business Plan Deliverables for quarter four and consider any actions and expenditure. (Pages 9 - 21)
8. To receive the Draft Revised Hackney Carriage & Private Hire Vehicle, Operator, Driver Licensing Policy from Cornwall Council and consider any actions and expenditure. (Pages 22 - 142)

9. Planning:

- a. To note that Councillor Lennox-Boyd will vote upon the information before her at the meeting but in the light of subsequent information received at Cornwall Council, Councillor Lennox-Boyd may vote differently at that meeting.
- b. To note that if Councillor Lennox-Boyd wishes to recommend opposite to the Town Council's view she will contact the Town Council by email. Considering time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the Officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next Town Council meeting. Members of the public may request, via the Clerk, to be copied into any correspondence.
- c. Applications for consideration:

PA25/01853

Mrs H Jones – **365 New Road Saltash PL12 6HL**

Proposed garage.

Ward: Tamar

Date received: 18/03/25

Response date: 17/04/25

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SSRKAMFGLH700>

PA25/02068

Summers Sumoda Properties Ltd – **The Old Mission Hall Pill Lane North Pill Saltash PL12 6LQ**

Conversion of existing building to dwelling.

Ward: Tamar

Date received: 24/03/25

Response date: 18/04/25

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=ST4GLUFGMIP00>

PA25/02117

Lynn Vickers – **3 Geraldine Terrace Forder Saltash PL12 4QR**

Landscaping alterations and improvements to stairway and new levels for safer access to rear garden.

Ward: Trematon

Date received: 21/03/25

Response date: 18/04/25

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=ST9Z2ZFGI9200>

d. Tree Application:

PA25/02365

Samantha Smith – **Brunel House 26 Albert Road Saltash PL12 4EA**

Works to trees within a Conservation Area – removal of tree (possibly Acacia).

Ward: Essa

Date received: 31/03/25

Response date: 18/04/25

[https://planning.cornwall.gov.uk/online-](https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=STOC0SFGJGA00)

[applications/applicationDetails.do?activeTab=summary&keyVal=STOC0SFGJGA00](https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=STOC0SFGJGA00)

PA25/02454

Dr Benjamin O'Driscoll – **Square Cottage Forder Saltash PL12 4QR**

Works to trees in a Conservation Area (TCA) – Felling of T1 – Cypress, T2 – Cypress, T3 – Ash, T4 – Ash, T16 – Prunus, T17 – Ash and T19 – Hazel.

Ward: Trematon

Date received: 04/04/25

Response date: 18/04/25

[https://planning.cornwall.gov.uk/online-](https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=STRUB3FGLW500)

[applications/applicationDetails.do?activeTab=summary&keyVal=STRUB3FGLW500](https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=STRUB3FGLW500)

10. Public Bodies (Admission to Meetings) Act 1960:

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

11. To consider any items referred from the main part of the agenda.

12. Public Bodies (Admission to Meetings) Act 1960:

To resolve that the public and press be re-admitted to the meeting.

13. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Tuesday 20 May 2025 at 6.30 pm